Adult Survivors of Child Abuse - Cowra Support Group -

Responsibilities

- Of the co-ordinator
 - o advertise the group using media release, leaflets, and cards
 - o respond to telephone inquiries and meet potential members
 - ensure a safe meeting venue is available
 - o facilitate the meetings
 - make decisions in alignment with the group's meeting agreement either without consultation if straight forward, or by attempting to contact the attendees of the previous meeting
 - o provide meeting notes via email to virtual members on the current yearly email list

• Of the attending survivors

- adhere to the confidentiality requirement
 This also applies to any survivor receiving the meeting notes via email. Such notes are not to be forwarded on members on the current yearly list only will receive the notes via the co-ordinator.
- \circ do not disclose the meeting venue to ensure the venue remains safe
- o adhere to the meeting agreement as made available at each meeting
- use one of the group safety cards to further ensure emotional safety during meetings
 When you feel uncomfortable enough that you wish for a bit of silence to regroup or you wish for a change of topic, raise a card to the group. It is to be interpreted as an invitation to pause for a while. The purpose of the card is to protect oneself; not to pre-empt which emotions someone else might go through as we are not mind-readers. The card is a tool to protect self from being unintentionally hurt.

Last updated: 04 February 2018

Disclaimer: The details of such responsibilities are for the smooth running of the Adult Survivors of Child Abuse - Cowra support group. It may not entirely suit your support group. Please use and adapt as suited. Consult health professionals if in doubt and seek advice.